



Housing Solutions Board

Meeting Date: August 18, 2023 at 10:00AM EST Phone: Zoom Call

Present: Nicole, Anna, Ellen, Jamie, Maurice, Rashmi, Lyonel, Anastasha, Lee, and Whitney

Time	Agenda Item & Discussion Notes
	I. Welcome: Introductions of new members and visitors. Any additions to today's Agenda?
	II. Approval of Minutes from JULY. <ul style="list-style-type: none">• Sent via email Motion to approve: Daniel Jones Second: Jamie Schook Approved by: 9/10 QUORUM; Opposed: 0; Abstained 0: Jamie S., Daniel J., Maurice B., Lee T., Anna M., Ellen LC., Whitney W., Lyonel L., Ben H. <ul style="list-style-type: none">• Motion Vote: pass on July 24, 2023
	<ul style="list-style-type: none">• Presentations - none
	III. FORMAL ACTION
	IV. Outreach and Relationship Building <ul style="list-style-type: none">• Helen Guzzo is new Community Dev Manager for City of BC

V. Grants & Funding

- MSHDA ESG Competition – August 18th Application Due – Whitney
- UPDATE: Reduction of 2%; did not get P4P
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2023-2024 Award (estimated)

\$ 184,362.00

NOFA Requirements

Admin Maximum 7.5%	\$	13,827	Max	Same as last year
HMIS Maximum 10%	\$	18,436	Max	Same as last year
40% -HARA for fin asst/case mng for prev. and re-housing	\$	73,745	Min	Same as last year
40% of rental assistance to RRH	\$	38,540	Min	Min 40% of assistance to RRH
Emergency Shelter Maximum Amount (30%)	\$	55,309	Max	Same as last year
New subgrantees (\$10k min)	\$	10,000	Min	\$10K to new subgrantee

	HARA	STREET-Haven	HAVEN	BCS	NIBC	TOTAL
Street Outreach - separate from Emergency Shelter		\$ 16,000.00				\$ 16,000.00
Emergency Shelter - Operations				\$ 15,009.00		\$ 15,009.00
Emergency Shelter - Essential Services			\$ 16,000.00			\$ 16,000.00
Homeless Prevention - Financial Asst	\$ 21,100.00					\$ 105,126.00
RRH- Financial Asst	\$ 43,600.00					
Homeless Prevention - Case Management	\$ 14,100.00					
RRH - Case Management - Housing Stability	\$ 23,000.00					
RRH - Case Management - Homeless Prev Waitlist	\$ 3,326.00					
HMIS	\$ 4,100.00		\$ 8,150.00	\$ 6,150.00		\$ 18,400.00
Admin Cost					\$ 13,827.00	\$ 13,827.00
Total	\$ 109,226.00	\$ 16,000.00	\$ 24,150.00	\$ 21,159.00	\$ 13,827.00	\$ 184,362.00
DECREASE	\$ 2,184.52	\$ 320.00	\$ 483.00	\$ 423.18	\$ 276.54	\$ 3,687.24
	\$ 107,041.48	\$ 15,680.00	\$ 23,667.00	\$ 20,735.82	\$ 13,550.46	\$ 180,674.76
	6.76					
	\$ 107,034.72	\$ 15,680.00	\$ 23,667.00	\$ 20,735.82	\$ 13,550.46	\$ 180,668.00

Proposed: Due to reduced funding from MSHDA; proposed is a 2% percentage decrease across all projects with an additional \$6.76 removed from the HARA to balance it.

Motion to approve: Jamie Schook

Second: Ellen Lassiter Collier

Approved by: 7/10 QUORUM; Opposed: 0; Abstained: 0

- **Motion Vote: Anna, Ellen, Jamie, Maurice, Rashmi, Lyonel, Lee**

- HUD - NOFA Released – September 28th Application Due
- UPDATE: LAFs are done; R&R Teams are in progress; **All Applications go into ESNAPS**

HUD COMPETITION - UPDATED TIMELINE

Monday, August 28, 2023	HUD: Agencies complete project application in Esnaps (30 day prior to application)	
Monday, September 4, 2023	HUD: HSB Ranking Teams review and score applications	
Friday, September 15, 2023	HUD: HSB meet to Prioritize HUD Application into Tier 1 & 2, Criteria	
Friday, September 8, 2023	HUD: CoC Announcement to Agencies (15 day prior to application)	
Tuesday, September 26, 2023	HUD: Esnaps upload of MI-514 Collaborative Application; Post application online (2 days prior to 9/28 deadline)	

RATING & RANKING	REVIEWER 1	REVIEWER 2
SAFE Place	Anna	Rashmi
Haven	Anna	Lyonel
SHARE Center	Lee	Maurice
BCCF - BC Shelter	Lee	Lyonel
SP	Lee	Rashmi
NEW AGENCY = NIBC	Nicole	Maggie

- MSHDA – CV Funds – Whitney
- UPDATE: Final FSR from BCCF as they are still fiduciary. Whitney to send out a reminder to spend funds by August 30, 2023.

VI. Approval of MSHDA – CV FUNDS.

The following distribution of unspent funds of \$21, 962 was approved by the Housing Solutions voting Board members via email on August 7, 2023 Grantee agencies NIBC / HARA, BC Shelter and Haven of Rest verified that the various budget line items were the areas that they wanted the allocation of their funds.

	HARA	HAVEN	BCS	TOTAL
Street Outreach - separate from Emergency Shelter				\$ -
Emergency Shelter - Operations		\$ 5,000.00	\$ 7,320.50	\$ 12,320.50
Emergency Shelter - Essential Services				
Homeless Prevention - Financial Asst				
RRH- Financial Asst				
Homeless Prevention - Case Management				\$ 4,256.00
RRH - Case Management - Housing Stability	\$ 4,256.00			
RRH - Case Management - Homeless Prev Waitlist				
HMIS				\$ -
Admin Cost	\$ 3,065.00	\$ 2,320.50		\$ 5,385.50
Total	\$ 7,321.00	\$ 7,320.50	\$ 7,320.50	\$ 21,962.00

Motion to approve: Ellen Lassiter Collier

Second: Maurice Barry

Approved by: EMAIL with 8/10 QUORUM; Opposed: 0; Abstained: 0

Lee T., Rashmi T., Ben H., Jamie S., Maurice B., Lee T., Ellen LC., Robert E.,

- **Motion Vote: PASS on August 8, 2023.**

VII. Other Business

- Ellen, HUD is requiring a board member to be homeless of formerly homeless. HUD RULE.
- Regional Housing Partnership mtg. Ellen is on the Equity sub-group. (QPI) Quality Data Pointe Measurement.

*HSB Attendance Policy – Anna, Ellen and Lee to work on new policy.

VIII. New Business

SEPTEMBER MEETING TO BE 1.5hrs

- 1) Presentations by Partners**

	2) Voting HSB
	IX. General Updates from Board Member organizations <ul style="list-style-type: none">•
	X. Adjourn MTG Reminder: Sept 15, 2023 Time: 10am Zoom or in-person